



THE CATHOLIC UNIVERSITY OF EASTERN AFRICA (CUEA)

P.O. Box 62157 – 00200

Nairobi, Kenya

Langata Main Campus, Bogani East Road, Off Magadi Road

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INVITATION TO BID

FOR

**PROVISION, INSTALLATION, AND COMMISSIONING OF
INTERACTIVE PROJECTOR CLASSROOM TECHNOLOGY**

TENDER NO. CUEA/PROC/ICT/01/2026

**TENDER CLOSING DATE: Thursday, 30th April 2026 at
10:00 A.M (East African Time)**

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SECTION I: INVITATION TO TENDER

Procuring Entity: The Catholic University of Eastern Africa (CUEA)

Tender No.: CUEA/PROC/ICT/01/2026

Tender Name: Provision, Installation, Testing and Commissioning of Interactive Projector Classroom Technology

The Catholic University of Eastern Africa (CUEA) invites sealed tenders from eligible and qualified bidders for the Provision, Installation, Testing and Commissioning of Interactive Projector Classroom Technology across its campuses.

Tendering shall be conducted through the **Open Tendering Method** in accordance with the Public Procurement and Asset Disposal Act, 2015 and Regulations, and is open to all eligible bidders.

A complete set of tender documents may be obtained free of charge from the University website: **www.cuea.edu**.

Further information may be obtained during working hours (0800–1700 hrs) from:

Procurement Office

The Catholic University of Eastern Africa (CUEA)
Langata Main Campus, Bogani East Road, Off Magadi Road
P.O. Box 62157 – 00200, Nairobi, Kenya
Tel: +(254) 709 691 055

Tenderers shall serialize all pages of their submissions and submit one original tender in a **plain sealed envelope**, clearly marked with the Tender Number and Name, addressed to:

The Vice Chancellor

CUEA, P.O. Box 62157 – 00200, Nairobi

and deposited in the Tender Box located at the **Langata Main Campus**, on or before:

Thursday, 30th April 2026 at 10:00 A.M (East African Time)

Tenders will be opened immediately thereafter in the presence of bidders or their representatives who choose to attend.

Prices shall be in Kenya Shillings and inclusive of all taxes, and shall remain valid for **90 days** from the closing date.

Late tenders shall not be accepted.

Electronic submission shall not be permitted.

HEAD OF PROCUREMENT

FOR: THE VICE CHANCELLOR, CUEA

SECTION II: INSTRUCTIONS TO TENDERERS (ITT)

2.1 General

2.1 General

- 2.1.1 These Instructions to Tenderers apply to this procurement and shall form part of the Contract.
- 2.1.2 Tenderers shall comply with all requirements stated in this document.
- 2.1.3 Failure to comply with these instructions may result in disqualification.

2.2 Eligible Tenderers

- 2.2.1 This tender is open to all eligible firms registered under the laws of Kenya or any other applicable jurisdiction.
- 2.2.2 Tenderers must demonstrate technical capacity, financial capability, and experience in similar ICT projects.
- 2.2.3 Firms that are insolvent, under receivership, or involved in corrupt practices shall be ineligible.

2.3 Cost of Tendering

- 2.3.1 Tenderers shall bear all costs associated with preparation and submission of their tenders.
- 2.3.2 The Procuring Entity shall not be liable for any costs incurred by bidders.

2.4 Tender Documents

- 2.4.1 Tenderers are responsible for examining all sections of the tender document.
- 2.4.2 Any clarification shall be sought from the Procuring Entity in writing during the tender period.

2.5 Clarification of Tender Documents

- 2.5.1 Requests for clarification shall be submitted to the Procuring Entity in writing.
- 2.5.2 Responses shall be communicated to all bidders without disclosing the source of the query.

2.6 Amendment of Tender Documents

- 2.6.1 The Procuring Entity may amend the tender documents by issuing addenda.
- 2.6.2 Any addendum shall form part of the tender document.

2.7 Language of Tender

- 2.7.1 All tenders shall be submitted in English language.
- 2.7.2 Supporting documents may be in other languages provided they are accompanied by certified translations.

2.8 Documents Comprising the Tender

Tenderers shall submit the following:

- Form of Tender
- Confidential Business Questionnaire
- Technical Proposal
- Financial Proposal (Price Schedule)
- Mandatory statutory documents as specified in the Evaluation Criteria

2.9 Tender Prices

2.9.1 Prices shall be quoted in Kenya Shillings (KES).

2.9.2 Prices shall be inclusive of taxes, delivery, installation, testing, and commissioning.

2.9.3 Prices shall remain fixed for the duration of the tender validity period.

2.10 Tender Validity

2.10.1 Tenders shall remain valid for **ninety (90) days** from the date of opening.

2.10.2 The Procuring Entity may request extension of tender validity.

2.11 Format and Signing of Tender

2.11.1 All pages of the tender shall be serialized.

2.11.2 The tender shall be signed by an authorized representative of the bidder.

2.11.3 Any alteration must be initialed by the authorized signatory.

2.12 Submission of Tenders

2.12.1 Tenders shall be submitted in sealed envelopes clearly marked with:

- Tender Number
- Tender Name

2.12.2 Electronic submission shall not be allowed.

2.12.3 Late submissions shall be rejected.

2.13 Opening of Tenders

2.13.1 Tenders shall be opened immediately after the closing time in the presence of bidders or their representatives.

2.13.2 Tender names and prices shall be read out and recorded.

2.14 Evaluation Criteria

2.14.1 Evaluation shall be conducted as per Section VI of this tender document.

2.14.2 The evaluation shall be strictly based on compliance, technical responsiveness, and financial competitiveness.

2.15 Award of Contract

2.15.1 The Contract shall be awarded to the lowest evaluated responsive bidder.

2.15.2 The Procuring Entity reserves the right to accept or reject any tender.

2.16 Procuring Entity's Right to Accept or Reject

The Procuring Entity is not bound to accept the lowest or any tender and reserves the right to cancel the procurement process at any time prior to contract award.

2.17 Corrupt or Fraudulent Practices

Any bidder found to have engaged in corrupt, fraudulent, or unethical practices shall be disqualified and may be blacklisted in accordance with applicable laws.

SECTION III: GENERAL CONDITIONS OF CONTRACT (GCC)

3.1 Definitions

In this Contract, the following terms shall have the meanings assigned below:

- a) **“Contract”** means the agreement between the Procuring Entity and the Contractor, including all annexes, schedules, and documents incorporated by reference.
- b) **“Contract Price”** means the total amount payable to the Contractor under the Contract.
- c) **“Services”** means all goods, works, services, installations, testing, commissioning, documentation, and obligations required under this Contract.
- d) **“Procuring Entity”** means The Catholic University of Eastern Africa (CUEA).
- e) **“Contractor”** means the successful bidder awarded the Contract.
- f) **“GCC”** means these General Conditions of Contract.
- g) **“SCC”** means the Special Conditions of Contract.
- h) **“Day”** means a calendar day unless otherwise stated.

3.2 Application

These General Conditions of Contract shall apply except where they are superseded by the Special Conditions of Contract (CC).

3.3 Standards

All Services shall conform to the Technical Specifications, applicable standards, and best industry practices.

3.4 Use of Contract Documents

3.4.1 The Contractor shall not disclose any Contract information without prior written consent of the Procuring Entity.

3.4.2 All documents provided by the Procuring Entity shall remain its property and shall be returned upon request.

3.4.3 The Contractor shall use such documents solely for performance of the Contract.

3.5 Patent Rights

The Contractor shall indemnify the Procuring Entity against any claims arising from infringement of intellectual property rights related to goods or services supplied.

3.6 Performance Security

3.6.1 The successful bidder shall provide a Performance Security within twenty-eight (28) days of Contract award as specified in the SCC.

3.6.2 The Performance Security shall be in the form of a Bank Guarantee, Insurance Guarantee, Letter of Credit, or Cash Deposit acceptable to the Procuring Entity.

3.6.3 The Security shall be denominated in Kenya Shillings or a freely convertible currency.

3.6.4 It shall be discharged within thirty (30) days after successful completion of all contractual obligations, including warranty obligations.

3.7 Delivery of Services

The Contractor shall deliver, install, test, and commission all services within the timelines specified in the SCC.

3.8 Payment

3.8.1 Payment shall be made in accordance with the SCC.

3.8.2 Payments shall be processed within thirty (30) days of receipt of certified invoices and supporting documents.

3.9 Prices

3.9.1 Prices shall remain fixed unless otherwise provided in the SCC.

3.9.2 No variation shall be allowed for contracts not exceeding twelve (12) months.

3.9.3 Where applicable, price variation shall not exceed ten percent (10%) of the Contract Price.

3.9.4 Any variation shall be approved in writing by the Procuring Entity.

3.10 Assignment

The Contractor shall not assign or subcontract the Contract without prior written approval of the Procuring Entity.

3.11 Termination for Default

The Procuring Entity may terminate the Contract if the Contractor:

- a) Fails to deliver within agreed timelines;
- b) Fails to perform contractual obligations;
- c) Engages in corrupt or fraudulent practices.

The Procuring Entity may procure alternative services at the Contractor's risk and cost.

3.12 Termination for Insolvency

The Contract may be terminated if the Contractor becomes bankrupt or insolvent, without compensation.

3.13 Termination for Convenience

The Procuring Entity may terminate the Contract at any time for convenience by written notice. The Contractor shall be paid for work satisfactorily completed up to termination.

3.14 Resolution of Disputes

Disputes shall first be resolved amicably. If unresolved within thirty (30) days, they shall be referred to the mechanism specified in the SCC.

3.15 Governing Language

The Contract shall be written in English. All communication shall be in English.

3.16 Applicable Law

The Contract shall be governed by the laws of Kenya.

3.17 Force Majeure

Neither party shall be liable for failure to perform obligations due to events beyond reasonable control.

3.18 Notices

All notices shall be in writing and delivered by hand, courier, email, or registered post to the addresses specified in the SCC.

SECTION IV: SPECIAL CONDITIONS OF CONTRACT (SCC)

4.1 Contract Specific Information

4.1.1 Procuring Entity: The Catholic University of Eastern Africa (CUEA)

4.1.2 Tender No.: CUEA/PROC/ICT/01/2026

4.1.3 Contract Title: Provision, Installation, Testing and Commissioning of Interactive Projector Classroom Technology

4.2 Scope of Contract

The Contractor shall supply, install, test, and commission interactive classroom systems in twelve (12) classrooms across CUEA campuses, including:

- Interactive ultra-short throw projectors
- Wireless presentation systems
- Structured cabling systems
- Lecturer interface panels
- Security enclosures
- UPS backup power systems

4.3 Project Duration

4.3.1 The Contract period shall be **twenty-eight (28) calendar days** from the date of commencement.

4.3.2 Completion shall include installation, testing, commissioning, and user training.

4.4 Equipment Specifications (Mandatory Compliance)

4.4.1 The Contractor shall supply only equipment meeting the approved Technical Specifications.

4.4.2 The UPS system shall strictly be:

APC Easy UPS 800VA, AVR, Universal Outlet, 230V or approved equivalent

4.4.3 Any substitution shall require prior written approval from the Procuring Entity.

4.5 Payment Terms

4.5.1 Payment shall be made as follows:

- **100%** upon successful delivery, installation, and functional testing, commissioning, training, and issuance of completion certificate

4.5.2 Payments shall be processed within **thirty (30) days** after submission of certified invoices.

4.6 Performance Security

4.6.1 The Contractor shall provide a Performance Security equivalent to **10% of the Contract Price** within twenty-eight (28) days of award.

4.6.2 The Security shall remain valid throughout the contract period and warranty period.

4.7 Installation Requirements

4.7.1 Installation shall include:

- Secure mounting of projectors on vibration-free brackets
- Installation of UPS systems in lockable ventilated steel enclosures
- Concealed cabling using PVC trunking or conduits
- Installation of lecturer interface faceplates (HDMI, USB, power)

4.7.2 All installations must be neat, concealed, and professionally finished.

4.8 UPS System Requirements

4.8.1 Each classroom shall be fitted with one (1) APC Easy UPS 800VA system.

4.8.2 The UPS shall provide a minimum backup duration of **3 minutes under normal load**.

4.8.3 Each UPS shall be installed in a **lockable, ventilated steel security enclosure**.

4.8.4 A dedicated power line shall be provided from UPS to projector system.

4.9 Testing and Commissioning

4.9.1 The Contractor shall conduct full system testing including:

- Interactive touch and pen functionality
- Wireless projection from multiple devices
- UPS backup performance test (minimum 15 minutes)
- System calibration and stability testing

4.9.2 Commissioning shall only be approved after successful testing and certification by CUEA ICT.

4.10 Training

4.10.1 The Contractor shall provide end-user training for lecturers and ICT staff.

4.10.2 Training shall cover system operation, wireless presentation, and basic troubleshooting.

4.11 Warranty

4.11.1 Minimum warranty period shall be **twelve (12) months** from commissioning date.

4.11.2 Warranty shall cover all equipment, installation defects, and system failures under normal use.

4.12 Liquidated Damages

4.12.1 Delay in completion shall attract liquidated damages at **0.5% of Contract Price per month**, up to a maximum of 1%.

4.13 Site Conditions

4.13.1 The Contractor shall coordinate all works with CUEA ICT and Estates Departments.

4.13.2 Noisy works shall be carried out outside lecture hours.

4.13.3 Work at GABA Campus shall be planned separately due to logistics.

4.14 Health, Safety and Compliance

4.14.1 The Contractor shall comply with all applicable occupational safety and electrical installation standards in Kenya.

4.14.2 All installations shall ensure safety of users and equipment.

4.15 Final Acceptance

4.15.1 Final acceptance shall be issued only upon:

- Successful commissioning
- Completion of training
- Submission of manuals and documentation
- Rectification of all defects

4.16 Variations

4.16.1 Any variation shall be subject to written approval by the Procuring Entity.

4.16.2 No verbal instructions shall be valid.

4.17 Dispute Resolution

Disputes shall be resolved in accordance with the GCC and applicable Kenyan law. Where unresolved, arbitration shall apply as specified in the GCC.

SECTION V: SCHEDULE OF REQUIREMENTS (TECHNICAL SPECIFICATIONS AND BOQ)

5.1 General Requirement

The Contractor shall supply, install, test, and commission Interactive Classroom Technology for The Catholic University of Eastern Africa (CUEA) in accordance with the specifications and quantities stated herein. All equipment shall be brand new, original, and fully compatible with the intended educational use.

5.2 System Overview (Minimum Requirements)

Each classroom shall be fully equipped with an integrated interactive learning system comprising:

- Ultra Short Throw Interactive Projector System
- Wireless Presentation System
- UPS Backup Power System
- Structured Cabling and Termination Points
- Lecturer Interface Panel
- Security Enclosures (Projector & UPS)
- Interactive Pen Set

5.3 Core Technical Specifications

5.3.1 Interactive Projector

- Type: Ultra Short Throw Interactive Projector
- Model: Epson EB-695Wi or approved equivalent
- Technology: 3LCD or better
- Resolution: WXGA (1280 x 800) minimum
- Brightness: $\geq 3,500$ lumens
- Contrast Ratio: $\geq 14,000:1$
- Interactive Capability: Dual pen + finger touch
- Projection Size: Up to 100 inches minimum
- Lamp Life: $\geq 10,000$ hours

5.3.2 Wireless Presentation System

- Wireless projection support (laptops, tablets, smartphones)
- Secure authentication (PIN/password)
- Multi-user connectivity (minimum 2 users)

5.3.3 UPS System (Mandatory Standard)

- Make/Model: **APC Easy UPS 800VA, AVR, Universal Outlet, 230V**
- Type: Line-interactive with Automatic Voltage Regulation (AVR)
- Output: 230V AC
- Backup Duration: Minimum 15 minutes
- Outlets: Universal sockets
- Protection: Surge and overload protection

5.3.4 Cabling System

- HDMI: Version 2.0 or higher, shielded
- USB: High-speed interactive USB cabling
- Power: Heavy-duty copper cables
- Installation: Fully concealed in PVC trunking/conduits

5.3.5 Security Systems

- Lockable steel projector security cage (ventilated)
- Lockable ventilated UPS steel enclosure
- Tamper-proof installation

5.3.6 Lecturer Interface Panel

Each classroom shall have a wall-mounted faceplate comprising:

- HDMI input
- USB port
- Power outlet - Installed adjacent to lecturer workstation.

5.4 Room Deployment Schedule

No.	Location	Rooms	Quantity
1	Jubilee Hall – E-Learning Class	1 Room	1
2	Rugamba Hall – RH21	1 Room	1
3	Tzadua Hall – TH02, TH04, TH06	3 Rooms	3
4	School of Law – KH02, KH04, KH05, KH06, KH07	5 Rooms	5
5	GABA Eldoret Campus – Classrooms 01 & 02	2 Rooms	2

Total Classrooms: 12

5.5 Bill of Quantities (BOQ) Summary

S/No.	Item Description	Unit	Quantity	Purpose
1	Epson EB-695Wi Interactive Projector	No.	12	Main interactive display system
2	Wireless Presentation Module	No.	12	Wireless connectivity
3	Projector Security Cage (Steel)	No.	12	Equipment protection
4	UPS – APC Easy UPS 800VA	No.	12	Power backup system
5	UPS Security Cage (Steel)	No.	12	UPS protection
6	HDMI Cable (High Speed)	No.	12	Video connectivity
7	USB Interactive Cable	No.	12	Touch/interaction control
8	Lecturer Faceplate (HDMI/USB/Power)	No.	12	Lecturer interface
9	Interactive Pen Sets	Sets	12	Classroom interaction
10	PVC Conduit & Trunking	Metres	180	Cable concealment
11	Heavy Duty Power Cabling	Metres	180	UPS to projector power link

5.6 Installation Standards

- All cabling shall be fully concealed
- No exposed wiring shall be permitted
- All installations shall be neatly finished and labelled
- Equipment shall be securely mounted with vibration-free brackets
- All wall penetrations shall be sealed and restored

5.7 Inspection and Acceptance

Final acceptance shall be based on:

- Successful interactive functionality testing
- Wireless connectivity verification
- Physical inspection and finishing approval by CUEA ICT

SECTION VI: EVALUATION AND QUALIFICATION CRITERIA

6.1 General Evaluation Methodology

6.1.1 Evaluation of tenders shall be conducted in three (3) sequential stages:

- Preliminary Examination (Mandatory Requirements)
- Technical Evaluation
- Financial Evaluation

6.1.2 Only tenders that pass each preceding stage shall proceed to the next stage.

6.1.3 The evaluation shall be conducted in accordance with the Public Procurement and Asset Disposal Act, 2015 and Regulations.

6.2 Preliminary Examination (Mandatory Requirements)

6.2.1 This stage shall determine responsiveness of the tender. Failure to meet any of the requirements below shall result in **automatic disqualification**.

No.	Requirement
1	Certificate of Incorporation/Registration
2	CR12/CR13 (Current Company Registration Status Report)
3	KRA PIN Certificate
4	Valid Business Permit
5	Duly completed and signed Form of Tender
6	Duly completed Confidential Business Questionnaire
7	Company Profile
8	Audited Financial Statements for the last two (2) years
9	Evidence of at least three (3) similar assignments (ICT / AV / interactive systems)
10	Duly completed and signed Price Schedule

6.2.2 All documents must be valid, legible, and properly signed where applicable.

6.2.3 Bidders who fail to meet all mandatory requirements shall be declared **non-responsive**.

6.3 Technical Evaluation (Total: 100 Marks)

6.3.1 Only bidders who pass preliminary evaluation shall be subjected to technical evaluation.

6.3.2 The minimum technical qualification score shall be **70 marks out of 100**.

6.3.1 Company Experience and Past Performance (25 Marks)

- At least three (3) completed similar ICT / interactive classroom projects – **15 Marks**
- Submission of completion certificates / reference letters – **10 Marks**

6.3.2 Technical Approach and Methodology (20 Marks)

- Understanding of scope and project requirements – **10 Marks**

- Implementation methodology and work plan – **10 Marks**

6.3.3 Key Personnel Qualifications (15 Marks)

- Project Manager qualifications and experience – **5 Marks**
- Technical team (engineers/technicians) qualifications and certifications – **10 Marks**

6.3.4 Compliance with Technical Specifications (25 Marks)

- Compliance with interactive projector and AV requirements – **15 Marks**
- Compliance with UPS, cabling, security, and installation requirements – **10 Marks**

6.3.5 After-Sales Support and Warranty (10 Marks)

- Warranty (minimum 12 months compliance) – **5 Marks**
- Local technical support and response capability – **5 Marks**

6.3.6 Delivery and Implementation Schedule (5 Marks)

- Realistic and compliant delivery and installation schedule – **5 Marks**

6.4 Technical Qualification Threshold

6.4.1 The minimum technical score required is **70% (70 marks)**.

6.4.2 Only bidders who achieve 70 marks and above shall proceed to financial evaluation.

6.5 Financial Evaluation

6.5.1 Financial evaluation shall be conducted for technically responsive bidders only.

6.5.2 Financial evaluation shall be based on the **total evaluated price** as indicated in the Price Schedule.

6.5.3 The evaluated price shall include:

- All applicable taxes
- Delivery costs
- Installation, testing, and commissioning

6.5.1 Arithmetic Corrections

- Arithmetic errors shall be corrected in accordance with procurement regulations.
- In case of discrepancy between figures and words, the amount in words shall prevail.

6.5.2 Financial Ranking

- The lowest evaluated responsive bidder shall be ranked first.
- Other bidders shall be ranked in ascending order of evaluated price.

6.6 Award Criteria

6.6.1 Award shall be made to the bidder who:

- Is responsive at preliminary evaluation stage

- Achieves a minimum technical score of 70%
- Submits the lowest evaluated responsive financial bid

6.6.2 The Procuring Entity reserves the right to award or reject any tender in accordance with PPRA provisions.

6.7 Post-Qualification and Due Diligence

6.7.1 The Procuring Entity reserves the right to conduct due diligence on the lowest evaluated bidder.

6.7.2 Due diligence may include:

- Verification of submitted documents
- Site visits to previous project installations
- Confirmation of technical capacity and personnel

6.7.3 Failure to satisfy due diligence requirements may result in disqualification and award to the next ranked bidder.

6.8 General Evaluation Conditions

6.8.1 Canvassing or contact with evaluation committee members shall lead to automatic disqualification.

6.8.2 Submission of false, misleading, or forged documents shall result in disqualification and possible blacklisting.

6.8.3 The Procuring Entity reserves the right to accept or reject any tender without giving reasons.

SECTION VII: PRICE SCHEDULE

7.1 General Instructions

7.1.1 Bidders shall complete this Price Schedule in full and submit it as part of their Financial Proposal.

7.1.2 Prices quoted shall be in **Kenya Shillings (KES)** and shall be **inclusive of all taxes, delivery, installation, testing, and commissioning costs**.

7.1.3 The total price shall be the **evaluated contract price** for the complete execution of the works.

7.1.4 Any omission of required pricing information may render the bid non-responsive.

A. LOCATION: JUBILEE HALL – E-LEARNING CLASS (1 ROOM)

No.	Item Description	Qty	Unit Price (KES, VAT Incl.)	Total Price (KES, VAT Incl.)
1	Epson EB-695Wi Ultra Short-Throw Projector (V11H741041)	1		
2	Epson ELPAP10 Wireless LAN Adapter (V12H731P01)	1		
3	Projector Steel Security Cage	1		
4	UPS Unit – APC Easy UPS 800VA, AVR, Universal Outlet, 230V	1		
5	UPS Steel Security Cage	1		
6	PVC Conduit (9m)	1		
7	HDMI & USB Termination Faceplate	1		
8	Power Cable (10m)	1		
9	HDMI Cable (5m)	1		
10	HDMI Cable (3m)	1		
11	USB Cable (3m)	1		
12	Cleaning and preparation of existing smartboard surface	1		
13	Installation & Commissioning	1		
Sub-total (Jubilee Hall): KES				

B. LOCATION: RUGAMBWA HALL – RH21 (1 ROOM)

No.	Item Description	Qty	Unit Price (KES, VAT Incl.)	Total Price (KES, VAT Incl.)
1	Epson EB-695Wi Ultra Short-Throw Projector (V11H741041)	1		
2	Epson ELPAP10 Wireless LAN Adapter (V12H731P01)	1		
3	Projector Steel Security Cage	1		
4	UPS Unit – APC Easy UPS 800VA, AVR, Universal Outlet, 230V	1		
5	UPS Steel Security Cage	1		
6	PVC Conduit (9m)	1		
7	HDMI & USB Termination Faceplate	1		
8	Power Cable (10m)	1		
9	HDMI Cable (5m)	1		
10	HDMI Cable (3m)	1		
11	USB Cable (3m)	1		
12	Installation & Commissioning	1		
Sub-total (Rugambwa Hall): KES				

C. LOCATION: TZADUA HALL – TH02, TH04, TH06 (3 ROOMS)

No.	Item Description	Qty	Unit Price (KES, VAT Incl.)	Total Price (KES, VAT Incl.)
1	Epson EB-695Wi Ultra Short-Throw Projector (V11H741041)	3		
2	Epson ELPAP10 Wireless LAN Adapter (V12H731P01)	3		
3	Projector Steel Security Cage	3		
4	UPS Unit – APC Easy UPS 800VA	3		
5	UPS Steel Security Cage	3		
6	PVC Conduit (9m)	3		
7	HDMI & USB Termination Faceplate	3		
8	Power Cable (10m)	3		
9	HDMI Cable (5m)	3		
10	HDMI Cable (3m)	3		
11	USB Cable (3m)	3		
12	Installation & Commissioning	3		
Sub-total (Tzadua Hall): KES				

D. LOCATION: SCHOOL OF LAW – 5 ROOMS (KH02, KH04, KH05, KH06, KH07)

No.	Item Description	Qty	Unit Price (KES, VAT Incl.)	Total Price (KES, VAT Incl.)
1	Epson EB-695Wi Ultra Short-Throw Projector (V11H741041)	5		
2	Epson ELPAP10 Wireless LAN Adapter (V12H731P01)	5		
3	Projector Steel Security Cage	5		
4	UPS Unit – APC Easy UPS 800VA	5		
5	UPS Steel Security Cage	5		
6	PVC Conduit (9m per room)	5		
7	HDMI & USB Faceplate	5		
8	Power Cable (10m per room)	5		
9	HDMI Cable (5m)	5		
10	HDMI Cable (3m)	5		
11	USB Cable (3m)	5		
12	Installation & Commissioning	5		
Sub-total (School of Law): KES				

E. LOCATION: GABA ELDORET CAMPUS – CLASSROOMS 01 & 02 (2 ROOMS)

No.	Item Description	Qty	Unit Price (KES, VAT Incl.)	Total Price (KES, VAT Incl.)
1	Epson EB-695Wi Ultra Short-Throw Projector (V11H741041)	2		
2	Epson ELPAP10 Wireless LAN Adapter (V12H731P01)	2		
3	Projector Steel Security Cage	2		
4	UPS Unit – APC Easy UPS 800VA	2		
5	UPS Steel Security Cage	2		
6	PVC Conduit (9m per room)	2		
7	HDMI & USB Faceplate	2		
8	Power Cable (10m per room)	2		
9	HDMI Cable (5m)	2		
10	HDMI Cable (3m)	2		
11	USB Cable (3m)	2		
12	Installation & Commissioning	2		
Sub-total (GABA Eldoret Campus): KES				

F. SUMMARY

S/No	Location	No. of Projectors	Amount (KES)
1	Jubilee Hall	1	
2	Rugambwa Hall	1	
3	Tzadua Hall	3	
4	School of Law	5	
5	GABA Eldoret Campus	2	
	GRAND TOTAL (KES):		

7.1 GENERAL INSTRUCTIONS

1. Prices must be in **Kenya Shillings (KES)** and **inclusive of VAT**.
2. Prices shall include **all costs**: supply, delivery, installation, testing, commissioning, and any incidental services.
3. The **Grand Total** shall represent the **evaluated contract price**.
4. **Incomplete pricing may result in disqualification**.
5. Bidders must ensure **arithmetic accuracy and consistency** across all sections.

SECTION VIII: FORM OF TENDER

To:
The Catholic University of Eastern Africa (CUEA)
P.O. Box 62157 – 00200
Nairobi, Kenya

Date:

Tender No.: CUEA/PROC/ICT/01/2026
Tender Name: Provision, Installation, and Commissioning of Interactive Projector Classroom Technology

Dear Sir/Madam,

- 1. Having carefully examined the Tender Documents, including Addenda No(s)., the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the required Services in full conformity with the said Tender Documents for the total sum of:

Tender Sum: Kshs(Amount in Words:).....

..... or such other sums as may be determined in accordance with the Schedule of Prices attached hereto and forming part of this Tender.

- 2. We undertake, if our Tender is accepted, to deliver, install, test, and commission the required services in accordance with the conditions of the Tender and within the stipulated timeframes.
- 3. We agree to be bound by this Tender for a period of days from the date fixed for Tender opening, as specified in the Instructions to Tenderers, and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
- 4. This Tender, together with your written acceptance thereof and Notification of Award, shall constitute a binding Contract between us, subject to the execution of a formal Contract Agreement by both parties.
- 5. We understand that you are not bound to accept the lowest or any Tender you may receive and that you reserve the right to annul the tendering process at any time prior to contract award without incurring any liability.

Dated this: day of 2026

Name of Tenderer:

Signature:

Name:

Designation: Company Stamp/Seal:.....

Duly authorized to sign Tender for and on behalf of:.....

SECTION IX: CONFIDENTIAL BUSINESS QUESTIONNAIRE

Instruction:

You are requested to provide the particulars indicated in **Part I** and complete **either Part II (a), II (b), or II (c)** depending on the nature of your business.

Note: It is a serious offence to provide false or misleading information in this form.

PART 1: GENERAL INFORMATION

Business Name:

Physical Location of Business Premises:

Plot No.: Street/Road:

Postal Address:

Telephone No.: Email:

Nature of Business:

Registration Certificate No.:

KRA PIN No.:

VAT Registration (if applicable):

Name of Bankers: Branch:

Maximum Contract Value Capacity at any one time (KShs):

PART 2 (A): SOLE PROPRIETOR (if applicable)

Full Name:

Nationality:

Country of Origin:

Citizenship Details:

Age: ID/Passport No.:

PART 2 (B): PARTNERSHIP (if applicable)

No.	Name of Partner	Nationality	Citizenship Details	Shares (%)
1				
2				
3				
4				

PART 2 (C): REGISTERED COMPANY (if applicable)

Type of Company (Private/Public):

Certificate of Incorporation No.:

Nominal Capital (KShs):

Issued Capital (KShs):

DIRECTORS' DETAILS

No.	Name	Nationality	Citizenship Details	Shares (%)
1				
2				
3				
4				

DECLARATION

I/We hereby declare that the information provided in this questionnaire is true, complete, and correct to the best of our knowledge. We understand that providing false information may lead to disqualification and/or legal action in accordance with applicable procurement laws.

SIGNATURE

Name of Authorized Signatory:

Designation:

Signature:

Date:

Company Stamp/Seal:



THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

A.M.E.C.E.A

PROCUREMENT DATA CONSENT FORM

(Supplier/Vendor Engagement Purposes – CUEA)

I, ... ID/Passport No., and (Company Name, if applicable) of P.O. Box, hereby voluntarily consent to the collection, processing, storage, and use of my personal and/or business data by The Catholic University of Eastern Africa (CUEA) for procurement and supplier management purposes.

PURPOSE OF DATA USE

The data shall be used for:

- Supplier registration and prequalification
- Tender and quotation evaluation
- Contract administration and performance monitoring
- Procurement communication (RFQs, tenders, notices)
- Payment processing
- Legal, audit, and regulatory compliance

DATA TO BE PROCESSED

Including but not limited to:

- Personal and company identification details
- Contact information
- KRA PIN and tax compliance data
- Banking details
- Business registration and qualification documents
- Procurement transaction records

DATA SHARING

Data may be shared with:

- CUEA procurement and finance departments
- Authorized third-party service providers under confidentiality agreements
- Regulatory and statutory authorities where required by law

DECLARATION

I confirm that the information provided is true and that I voluntarily consent to the processing of my data for procurement purposes.

CONSENT

Signed by:

Name:

ID/Passport No.:

Company Name (if applicable):

Signature:

Date: day of 2026

Company Stamp (if applicable):

.....