



THE CATHOLIC UNIVERSITY OF EASTERN AFRICA A.M.E.C.E.A.

P. O. Box 62157
00200, NAIROBI
Kenya
Telephone: +254 20 8891601-6
Fax: +254 20 891261

Date:.....

Monitoring of Teaching Process Form

Department: _____ Faculty: _____
 Programme: _____ Course Code: _____
 Course Title: _____
 Trimester: _____ Academic Year: _____ No. of Students in Class: _____
 Full Names of Lecturer: _____

Instructions –Kindly rate the following aspects of the course from 1to 5 based on the key below. (Indicate your rating with a tick [✓])
KEY: 5-Excellent, 4 - Good, 3 – Fair, 2 – Poor, 1 – Very Poor

		1	2	3	4	5
a)	Lecturer's punctuality to start on time.					
b)	Lecturer's innovative ways to make classes interactive					
c)	Availability of most of the course reference materials indicated on the course outline.					
d)	Timely issuance of the course outline					
e)	Adequate preparation for lectures by the lecturer.					
f)	Lectures end on time					
g)	Ensuring that assignments and tests are clearly related to the course outline.					
h)	Lecturer's facilitation of learning in relation to course outline.					
i)	Timely administration of C.A.Ts.					
j)	Availability of the lecturer for consultations with students					
k)	Commitment to schedule to avoid make up classes					
l)	Students involvement in varied learning activities					

m) What is your general rating of the lecturer's effectiveness to achieve the course learning outcome?
 5 – Excellent [] 4 – Good []
 3 – Fair [] 2 – Poor [] 1 – Very Poor []

Any other observations for improvement-----

Thank you

CUEA/DVC ACD/TCH/01/fm 01